



Headteacher Update



2024 - 2025

Monday 6th January – Welcome Back

Happy New Year - 2025 already! I hope you have all had a nice break from school and were able to take some time to enjoy family time and make some new memories. If any circumstances have changed at home, please speak to one of the team so see if we can help in any way.

This letter is just a few reminders; there should not be any new information for you but I know I always benefit from a reminder with my children’s school. 😊

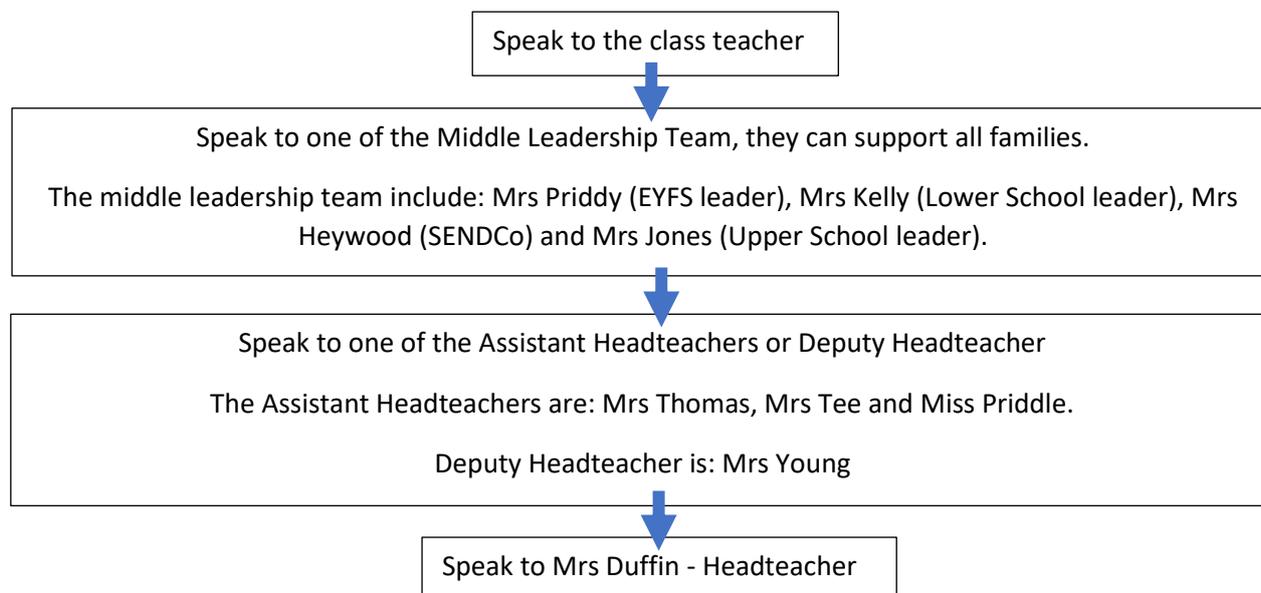
Staffing (few changes due to maternity leaves – parents already aware)

Senior Leadership Team	Mrs Duffin (Headteacher) Mrs Young (Deputy Headteacher) Miss Priddle, Mrs Tee and Mrs Thomas (Assistant Headteachers) Mrs Green (School Business Manager)						
Nursery	Mrs Shropshall – Monday and Tuesday Miss Rosindell – Wednesday, Thursday & Friday	Miss Robinson Mrs Whitehead Miss McDaid	Mrs Priddy – Early Years Leader				
Class 1	Miss Singh	Miss Squires					
Class 2	Mrs Priddy	Miss Taggart					
Class 3	Miss Marrow	Mrs Wynne	Mrs Kelly – Lower School Leader				
Class 4	Mrs Baguley						
Class 5	Mrs Richards – Tuesday – Friday Mrs Thomas - Monday	Miss Lawson					
Class 6	Mrs Smythe	Mrs Ringrose Miss Harrison					
Class 7	Mrs Kelly						
Class 8	Mrs Whitehead – Monday – Thursday Mrs Jones - Friday	Miss Williams Miss Harrison	Mrs Jones – Upper School Leader				
Class 9	Miss Dourneen						
Class 10	Mrs Tindsley – Monday - Wednesday Miss Priddle – Thursday - Friday						
Class 11	Miss Tarlowski						
Class 12	Mr Ross	Miss Ryan					
Class 13	Miss McCulloch						
Class 14	Mr Summersby						
Willow	Mrs Heywood	Miss Dobson Mrs Ross Mrs Meller Miss Hewes Miss Pell Miss Harrison Mrs Lukacs Mr Coates Mrs Kaur	Mrs Heywood - Special Needs Leader				
Office Team	Mrs Harding Mrs Davie Miss Robinson	Site	Mr Davie	Attendance and Pastoral	Mrs Spilsbury	Pastoral	Miss Toone
School Counsellors	Robert (Tues) Naomi (Mon & Thurs)	PE Coaches	Coach Elise (Mon) Coach Hannah (Tues – Fri) Mr McGrory (Fri)			Art Teacher	Mrs Maker

It is with pleasure that I share, Mrs Pickup has welcomed baby Isaac into her family just after Christmas. Both mum and baby are doing well.

Communication

We are an open school who want to work with our parents and build strong relationships. On the rare occasion that something might have happened that you want to discuss, you can do so on an informal basis at the end of the school day or by phoning into the school office to arrange an appointment. Below is a flow chart for support.



Arbor

Thank you to all of the parents who use the Arbor app regularly, this is our main way of communicating with parents, both from the school office and the class teachers (PROUD points and Behaviour incidents). Please make sure you are checking it daily and keeping on track with messages. If you have any questions or need help with Arbor, please speak to a member of the office team.

School Office – timings

The school office is open from 8:00am through to 4:30pm, the phones and ‘window’ are staffed during this time. Before and after these times, there is an answer phone message option if you are phoning in, as well as an option to speak to After School Club. Although staff might be in school, the office will not be open.

Uniform

Thank you to all the parents who have followed the school uniform policy for both ‘School Uniform’ and ‘PE uniform’, it has been fantastic seeing so many pupils’ looking smart. Reminders:

- **Earrings are not to be worn on PE days** – they need to be removed before school. If they are newly pierced, parents MUST cover them before school with tape or plasters.
- **There should not be any logos on PE shorts/PE t-shirts/PE jumpers** – we have asked that the clothing is plain and does not have sports logos. Plain black shorts and jumpers/hoodies and plain white t-shirts

If you are unsure about the uniform policy, please refer to the website: [School Uniform Information | Old Basford School](#).

School Timings

Start of the day - Gate open – 8:40

Lesson start - 8:50

If your child arrives after 8:50am, they are late and will need to sign into the office using InVentry – Younger pupils will need an adult to do this for them.

The number of times a pupil is late is monitored and missed learning minutes are tracked.

End of the day - Gates open at 3:20.

All pupils should be collected and off site by 3:25.

If you know you are going to be late for a 'one off' collection, please contact the school office and inform us. The late collections are monitored and charges could be issued for places at after school club if it persists or parents are excessively late for collection.

OPAL Play

As the quote says *'there is no such thing as bad weather only unsuitable clothing'*.

With the weather being changeable, I am reminding you that **your child will be playing outside in all weathers**, as per our OPAL play policy. The only weather we do not go outside in is dangerous or extreme weather. Please make sure your child is coming to school daily with an appropriate coat for the weather, ideally warm, waterproof and with a hood. You know your child best, if you think they need waterproof trousers/a puddle suit please also provide this. We have purchased some waterproof trousers but not enough for every child, these will be available alongside the welly library.

Your child will also have daily access to the muddy areas of school and will be allowed on these spaces with wellies, please provide these to stay in school (each year group has a welly shed). All items of clothing and shoes/wellies **MUST** be named. We are also happy for you to provide a spare set of clothes (trousers/joggers/socks) if you think your child might need them after playing outside, they will be allowed to get changed after lunchtime if needed.

I am sure that some of the children received new toys and gifts for Christmas, please remember OPAL play before throwing anything away, it is quite likely that we can make use of it - just ask your child! Bikes, scooters, prams (real life and for dolls), suitcases, pots, pans, utensils, large boxesthe possibilities are endless.

Spring Term Dates

	Monday	Tuesday	Wednesday	Thursday	Friday
w.b 6th January	Year 3 parent showcase 3:00pm		School choir (pupils) at Sheffield Arena – Young Voices		
w.b 13th January			Year 6 pupils Holocaust experience (in school)		
w.b 20th January	Year 4 Perlethorpe trip (pupils)	Year 5 parent workshop 9:00am	Year 1 parent workshop 9:00am		
w.b 27th January		Nursery parents stay and read 11:00am and 2:50pm			
w.b 3rd February		Year 4 parent workshop 9:00am			SEND Coffee morning (parents) 9:00am
w.b 10th February					School closes to pupils at 3:20pm
Half term					
w.b 24th February	Year 3 parent workshop 2:50pm	Year 6 pupils Mayan experience (in school)			
w.b 3rd March	School Disco (pupils)	Year 6 parent workshop 9:00am			
w.b 10th March					Year 2 parent workshop 9:00am

w.b 17th March		Pupil review meetings with teachers (parents)		Pupil review meetings with teachers (parents)	
w.b 24th March				Willow parent workshop 9:00am Year 6 parent PROUD assembly 2:45pm	Year 1 parent PROUD assembly 9:00am Year 2 parent PROUD assembly 2:45pm
w.b 31st March	Year 3 parent PROUD assembly 9:00am	Year 4 parent PROUD assembly 2:45pm	Year 5 parent PROUD assembly 9:00am Nursery parent PROUD assembly 11:00am F2 parent PROUD assembly 2:45pm		School closes to pupils at 3:20pm

Pupils return to school on Tuesday 22nd April (Monday 21st April is a bank holiday)