



# Headteacher Update



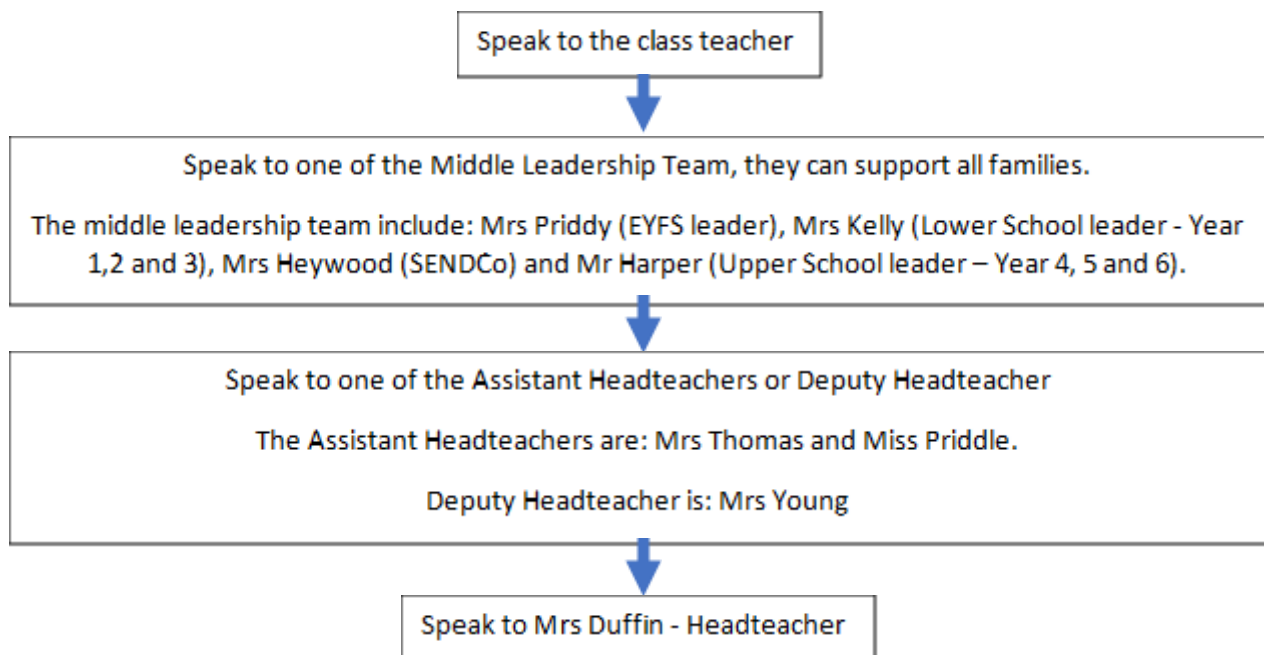
2025 - 2026

## Monday 15<sup>th</sup> September 2025 – General Update

I hope you have all settled into your new routine of the school term. It has been lovely seeing the children smart in their school uniforms, as well as many familiar family faces. I hope you managed to attend the 'Meet the Teacher' events last week, we know from previous years these are a great way to get to know the adults working within the year group, hearing about the routines and expectations, as well as ask any individual questions you have. If you were unable to attend, please arrange to speak to the teacher at another point if needed.

### Communication

We are an open school who want to work with our parents and build strong relationships. On the rare occasion that something might have happened that you want to discuss, you can do so on an informal basis at the end of the school day or by phoning into the school office to arrange an appointment. Below is a flow chart for support.



### Home circumstances and Pastoral Support

We recognise that on occasions circumstances within the family home might change, please speak to a member of staff so we can help support you and your child. This might be a family bereavement, parent separation, financial changes (we can support with food bank referrals, second hand uniform, free school meal applications) or anything that might mean your child needs some extra time to talk.

As a school, we have a strong pastoral support system: Mrs Spilsbury, Miss Dobson and Miss Toone are our in school pastoral team, Naomi and Heidi are our school counsellors (M, T and Th) and Barbara is our school support worker from Nottingham Mental Health Support Team (MHST) (W), so hopefully there is always someone who can help.

All children come into contact with these adults during the day and can ask for help. If we are supporting your child through the school pastoral team, you will be informed by letter. If we believe your child would benefit from 1:1 session with the School Counsellors we will ask for your consent. Consent is also obtained for pupils to work in small groups or 1:1 with MHST. All pupils will take part in whole class MHST workshops throughout the year.

If you have any questions about the types of support or how to access support, please speak to one of the Safeguarding team.



**Old Basford School**  
**Safeguarding Information**  
**Guidance for Parents & Visitors**



Mrs L Duffin  
Head Teacher  
Lead Designated  
Safeguarding Lead



Miss E Young  
Deputy  
Head Teacher  
Designated  
Safeguarding Lead



Miss S Pridde  
Assistant  
Head Teacher  
Designated  
Safeguarding Lead



Mrs L Jones  
Assistant  
Head Teacher  
Designated  
Safeguarding Lead



Mrs S Spilbury  
Attendance &  
Pastoral Lead  
Designated  
Safeguarding Lead



Miss L Toone  
Pastoral Support  
Designated  
Safeguarding Lead



Mrs N Heywood  
Senco  
Designated  
Safeguarding Lead



Miss A Dobson  
Pastoral Support/Teaching  
Assistant  
Designated Safeguarding  
Lead

At old Basford school, we place the highest priority on safeguarding children.

To ensure all children are safe, we need support of all staff, parents, visitors and our community.

If you have any concerns or worries about the safety and welfare of our children please inform us immediately.

Do not keep concerns to yourself- we are all here to support every child.

Ask for one of the staff members shown above who are our designated safeguarding team.

**Safeguarding children because every child matters**

## **Bikes and Scooters**

We do allow pupils to bring bikes and scooters to school but we do ask that they are not ridden on the school site, this is for the safety of all parents, pupils and staff. Bikes and scooters are left at your own risk during the school day and you are of course welcome to use a lock (provided from home) to keep them secure. Before and after the school day, parents are responsible for their child on their bikes/scooters and we do ask that children do not block the school entrance or ride irresponsibly near pedestrians. Any reported unsafe or misuse of bikes and scooters could lead to individual pupils being asked not to bring them to school.

## **Dates**

On Friday, you would have received the dates that have been set for Autumn Term 1 (September until October half term), I try really hard to be as organised with dates for parents as possible but it goes without saying, we are a school and sometimes they do have to get changed last minute. Please make sure that you have saved this document and refer to it regularly. It can also be found on the school website: [Headteacher Letters | Old Basford School](#)